

**Texas A&M University  
Department of Atmospheric Sciences  
Justification of Sole Source Purchase**

Please complete the following questionnaire relating to the information required by Purchasing Services to process requisitions which need a sole source justification.

1. Is the item required for use in: (X choice) Research\_\_\_ Classroom\_\_\_ Lab\_\_\_  
Other\_\_\_, please explain\_\_\_\_\_

2. List proprietary functions or features. List qualities that are essential to accomplish your work. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. List other companies who manufacture a similar item with similar functions. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Why won't these competing products be satisfactory? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Will installation be required? \_\_\_\_\_ (Y or N)

6. Will this item be used with existing equipment? \_\_\_\_\_ (Y or N)  
If this item will be used with existing equipment, is it a repair/replacement part? \_\_\_\_\_  
Give brand and model number of existing equipment. \_\_\_\_\_  
\_\_\_\_\_

Please return this form to Barbara Straube in Room 1204GAA with quote and account number to be used to purchase items.