

Department of Atmospheric Sciences

Texas A&M University

Computer Systems Use Policy

979-845-7671

The Department of Atmospheric Sciences (ATMO) provides use of computer equipment for educational purposes only. Every ATMO major, graduate student or students enrolled in an ATMO class requiring the use of a computer has access to this equipment.

The use of this equipment should be primarily for educational purposes, specifically ATMO related classes, or for university related business. Reasonable personal use is permitted as long as it does not interfere with the primary use. **Personal use for commercial purposes, as well as the storage and/or dissemination of sexually explicit and/or harmful material is strictly prohibited.**

Misuse of computer equipment is strictly prohibited. Misuse includes the following:

- a) Attempting to modify or remove computer equipment, software or peripherals without proper authorization.
- b) Accessing without proper authorization computers, software, information or networks owned by the university or from a departmental computer.
- c) Any unauthorized activities that interfere with the access of other information systems.
- d) Circumventing logon, quotas or any other security or control measure.
- e) Violating any software licenses or copyright, including copying or redistributing copyrighted software, without the written authorization of the software owner.
- f) Using electronic communications to harass or threaten users in such a way as to create an atmosphere that interferes with the education or the employment experience. Similarly, electronic communications shall not be used to harass or threaten other information recipients, in addition to university users.
- g) Reading other users' information or files without permission.
- h) Launching a computer worm, computer virus or other rogue program.
- i) Gaining unauthorized access to computer systems, both internal and external, from departmental computers.
- j) Violating any state or federal law or regulation in connection with use of any information system.
- k) Violating any university regulation in connection with use of any information system.

Backups: Backups are performed with the primary intent of being able to restore system service for disaster recovery purposes. Due to the large amounts of data, and the load-leveling scheme used in performing backups – we do not guarantee user level backups. The user remains ultimately responsible for his/her data. The user should back up critical, non-recoverable data. This backup should be maintained on a medium not local to the current system such as other systems or magnetic tape.

At the end of each term (summer, fall, spring), accounts will be deactivated. You will need to fill out a new form at the beginning of each term to activate/reactivate your account. The information stored in your account (all files and settings) will be saved. If your account has not been activated within 60 days of the beginning of the spring and/or fall terms the accounts and all files and settings will be deleted. Graduate students, research staff, support staff and faculty accounts may have a different account policy.

Please fill out the form below and return to room 1204 O&M Bldg., for the Computer Administrator

I, _____ have read and understand the policy stated above. I agree to abide by the above policy and want to apply for/renew the following accounts:

___ New Account ___ Existing Account ___ Undergrad ___ Graduate

Enrolled **LAB** Classes: _____

Preferred Login ID: _____

___ Windows - Mac ___ Linux

Email address at neo.tamu.edu or tamu.edu (no Hotmail, etc.) _____

Signed: _____ Date: _____

If you have any special circumstances or computing needs check here ___ and write your needs on the back of this page.

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